

**ST ANDREW'S CE
PRIMARY & NURSERY SCHOOL**

Union Road, Rochdale

Charging and Remissions Policy



St. Andrew's
C.E. Primary School

2017

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum. If you have any questions or would like further information regarding this policy, please contact us.

Prohibition of Charges

St Andrew's, in accordance with current legislation, does not charge for the following:

- Education provided during school hours (including the supply of any materials, books, instruments or other equipment)
- Education provided outside of school hours if it is part of the National Curriculum
- Tuition for pupils learning to play musical instruments if the tuition is required as an essential part of the National Curriculum
- Entry for a prescribed public examination, if the pupil has been prepared for it at school
- Education provided on any trip that takes place during school hours
- Education provided on any trip that takes place outside school hours if it part of the National Curriculum
- Supply teachers to cover for those teachers who are absent from school accompanying pupils on a residential trip
- Transporting registered pupils to or from the school premises, where the local education authority has a statutory obligation to provide transport
- Transporting registered pupils to other premises where the governing body or local education authority has arranged for pupils to be educated
- Transport provided in connection with an educational trip

Voluntary Contributions

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel a trip. If a trip goes ahead, it may include children whose parents have not made any contribution. We do not treat these children any differently from any others. If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents.

These activities are known as 'optional extras':

- Visits to museums or galleries
- Trips to places which help children's understanding of the curriculum
- Clubs which have expenses like cooking or craft resources
- Sporting activities which require transport expenses
- Outdoor adventure activities
- Musical or theatre events

Residential Visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly linked to the National Curriculum, we do not make any charges for the education element. However, parents are obliged to at least pay for the residential expenses of such trips, and we also ask parents to contribute to the full cost of the travel and activity expenses as these are beyond the scope of our main school budget.

Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual and group music tuition if it is not part of the National Curriculum.

Remissions Policy

Those parents in receipt of one or more of the credits below may be offered assistance in paying for a trip or activity, or a longer period of instalments will be made available to enable their child to access the activity. All remissions decisions will be authorised at the Head Teacher's discretion:

- Income Support
- Income based Jobseeker's Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, where the parent is not entitled to Working Tax Credit and whose annual income (as assessed by the Inland Revenue) does not exceed £15,575 (open to government change)
- Pupil Premium

Pupil Premium

A summary of pupil premium is available on the school website. A detailed account is also maintained by the School Business Manager. At the discretion of the Head teacher, and in her absence the Deputy Head teacher, pupil premium money may be allocated to a range of effects, including music lessons, trips, and uniform.

Dinner Money

All children in Key Stage 1 (Reception, Year 1 and Year 2) are currently entitled to a free school meal via the Government's Universal Infant Free School Meals Grant.

Pupil paid meals in Key Stage 2 are £2.05 per day or £10.25 per week unless a pupil is entitled to a free school meal.

Free school meals can only be accessed if the office has received notification from RMBC. If we do not have this a dinner must be paid for. Any over payments will be refunded if required. Parents may order their child an 'emergency' one off dinner which can be paid for at the office. Staff/visitors may order a lunch, with menus and costs available at the office.

Related Documents

- Education Act 1996, section 457
- Education (School Sessions and Charges and Remissions Policies) Regulations 1999
- Education (Residential Trips) Regulations 2003
- School Information Regulations 2008 (as amended)
- School Charging Advice (DfE 2014)